

**AMENDED  
AGENDA  
CITY COMMISSION MEETING  
COMMISSION CHAMBERS, CITY HALL  
MAY 24, 2004  
5:30 P.M.**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**1. APPROVE CITY COMMISSION MEETING MINUTES:**

- A. Regular meeting held May 10, 2004
- B. Joint Workshop with Lake County Board of Commissioners held March 29, 2004

**2. PRESENTATIONS:**

- A. Service awards to Jerry Ponds for thirty years in the Fire Department; Jackson Rogers, Jr. for twenty-five years in the Gas Department
- B. Canal Street
  - 1. Design and Aesthetics presentation by Public Works Director Lora Bailey
  - 2. Commission decision

**3. PROCLAMATIONS:**

- A. Proclaim appreciation to teachers and students of Lake County and the City of Leesburg for completing research and art projects

**4. CONSENT AGENDA:**

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

**A. PURCHASING ITEMS:**

1.	LB-04-06	Recyclable Collection vehicle (\$128,709.00)
2.	LB-04-16	Surface facilities for new wells & upgrade at Highland Lakes & Royal Highlands Water Treatment Plants for Environmental Services Dept. (\$302,700.00)
3.	LB-04-25	High-speed Ethernet radio system (\$40,000.00)
4.		Additional Seat licenses for MIS Dept. (\$42,160.00)

**B. RESOLUTIONS:**

- 1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Beach Construction Company, Inc. to complete construction of surface facilities for new wells and the upgrade to sodium hypochlorite disinfection systems at the Highland Lake WTP and the Royal Highlands WTP pursuant to Bid LB-04-16, and providing an effective date.

2. A resolution of the City Commission of the City of Leesburg, Florida authorizing the execution of a contract between the City of Leesburg and Wilbur Smith Associates, Inc. for Amendment No. 2 to Supplemental Agreement #19, to the basic agreement between the parties pertaining to professional services related to quality assurance testing and contract administration for the Aircraft Rescue and Fire Fighting Station (ARFF) project at Leesburg Regional Airport; and providing an effective date.
3. A resolution of the City Commission of the City of Leesburg, Florida authorizing the execution of a contract between the City of Leesburg and Wilbur Smith Associates, Inc. for Amendment No. 1 to Supplemental Agreement #30, to the basic agreement between the parties pertaining to professional services for quality assurance testing and contract administration for the Air Traffic Control Tower project at Leesburg Regional Airport; and providing an effective date.
4. A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a reimbursable agreement with the Federal Aviation Administration for purchase and installation of ASOS equipment related to the Air Traffic Control Tower at Leesburg Regional Airport; and providing an effective date.
5. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to amend the agreement between the City of Leesburg and Hewitt Contracting Company, Inc. for the purposes of providing fiber optic installation services on a continuing basis, and providing an effective date.
6. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an amendment to the agreement between the City of Leesburg and Electric Services, Inc. for electrical contracting services and provide an effective date.
7. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a quitclaim deed from the City of Leesburg to Kristen L. Bartch Family Limited Partnership and Timothy H. Sennett, for the purpose of conveying to them unused road right of way formerly acquired for the Thomas Avenue extension but not needed due to a realignment of that road; negating any reservation of mineral rights pursuant to §270.11 , Fla. Stat. (2003); and providing an effective date.
8. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement with the City of Mount Dora to provide permission for pole attachments; and providing an effective date
9. Continuing contracts for Engineering firms pursuant to RFP-04-011
  - A. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Dyer, Riddle, Mills & Precourt, Inc. for the purposes of providing engineering services pursuant to RFP-04-11 on a continuing basis, and providing an effective date.

- B. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and HDR Engineering, Inc. for the purposes of providing engineering services pursuant to RFP-04-11 on a continuing basis, and providing an effective date.
  - C. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Jones Edmunds & Associates, Inc. for the purposes of providing engineering services pursuant to RFP-04-11 on a continuing basis, and providing an effective date.
  - D. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and JRC Consulting for the purposes of providing engineering services pursuant to RFP-04-11 on a continuing basis, and providing an effective date.
  - E. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Nordarse & Associates, Inc. for the purposes of providing engineering services pursuant to RFP-04-11 on a continuing basis, and providing an effective date.
  - F. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Reynolds, Smith and Hills, Inc. for the purposes of providing engineering services pursuant to RFP-04-11 on a continuing basis, and providing an effective date.
  - G. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Riddle-Newman Engineering, Inc. for the purposes of providing engineering services pursuant to RFP-04-11 on a continuing basis, and providing an effective date.
  - H. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Universal Engineering Sciences, Inc. for the purposes of providing engineering services pursuant to RFP-04-11 on a continuing basis, and providing an effective date.
10. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Sarah Whitaker, P.G. for the purpose of providing consumptive use permit renewal and related continuing services pursuant to RFP-04-12 on a continuing basis, and providing an effective date.

11. Contracts for continuing services for Engineering services for Water, Wastewater & Stormwater – RFP-04-13
  - A. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Boyle Engineering Corporation, Inc., for the purposes of providing engineering services pursuant to RFP-04-13 on a continuing basis, and providing an effective date.
  - B. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Farner, Barley & Associates, Inc. for the purposes of providing engineering services pursuant to RFP-04-13 on a continuing basis, and providing an effective date.
  - C. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Henry A. Sheldon, P.E. for the purposes of providing engineering services pursuant to RFP-04-13 on a continuing basis, and providing an effective date.
  - D. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Jacobs Civil Inc. for the purposes of providing engineering services pursuant to RFP-04-13 on a continuing basis, and providing an effective date.
  - E. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Jones, Edmunds & Associates, Inc. for the purposes of providing engineering services pursuant to RFP-04-13 on a continuing basis, and providing an effective date.
  - F. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and P B S & J Inc. for the purposes of providing engineering services pursuant to RFP-04-13 on a continuing basis, and providing an effective date.
12. Contracts to provide Data and Voice Cable Installation
  - A. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve an agreement between the City of Leesburg and Compulink Network Installation Services, Inc. to provide data and voice cable installation on a continuing basis; and providing an effective date.
  - B. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve an agreement between the City of Leesburg and Milcom Systems Corporation to provide data and voice cable installation on a continuing basis; and providing an effective date.

13. A resolution of the City Commission of the City of Leesburg, Florida, establishing procedures for the placement of benches and shelters in the City; and providing an effective date.
14. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a bench agreement with the Rotary Club of Leesburg – Sunset, Inc. and Metropolitan Systems, Inc; and providing an effective date.
15. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a satisfaction of mortgage in favor of Ms. Ruth E. Wilson for the purpose of satisfying a mortgage given to secure a housing rehabilitation loan; and providing an effective date.
16. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the reduced rates for Recreation Division programs and/or activities for families with more than one (1) sibling; and providing an effective date.

**C. OTHER AGENDA ITEMS:**

1. Monthly Financial Report for April 2004
2. BPCA of \$17.50 per 1,000 kWh for June 2004
3. Use forfeiture funds to purchase one German Shepherd Police Dog
4. City Manager's salary increase

**5. PUBLIC HEARINGS:**

**SIGN-UP SHEET (YELLOW) AT ENTRANCE TO COMMISSION ROOM FOR PERSONS WISHING INFORMATION ON THE COMPREHENSIVE PLANS**

- A. Greater Leesburg Community Redevelopment Plan Amendment
  1. Public Hearing
  2. Introduction of a resolution approving an amendment to the Greater Leesburg Community Redevelopment Plan.
- B. Service Merchandise, Rex TV & Appliance, and Condo Hangars near Leesburg Regional Airport
  1. Second reading of an ordinance annexing approximately 26.26 acres generally located south of U. S. Highway 441 in the area of Leesburg Regional Airport
  2. Second reading of an ordinance rezoning approximately 26.26 acres from County CP and County LM to C-3 and P
- C. First reading of an ordinance vacating an alley in Leesburg Realty Company addition, north of West Main Street and East of Moss Street
- D. JoAnne L. Neuman Revocable Family Trust Annexation and Comp Plan Change
  1. First reading of an ordinance annexing approximately .51 acres owned by JoAnne L. Neuman Revocable Family Trust at the northeast corner of U.S. Highway 441 and Stewart Lane; rezoning from County C-1 to City C-3; and placing the property in Commission District 1

2. First reading of an ordinance amending the comprehensive plan .51 acres at intersection of U.S. Hwy 441 and Stewart Lane from County Urban Expansion to City Commerce

E. Clay Annexation, Small Scale Comp Plan, and Rezoning

1. First reading of an ordinance annexing approximately .33 acres owned by Michael & Carla Clay east of U.S. Highway 27/441 and North of Eureka
2. First reading of an ordinance amending the comprehensive plan for approximately .33 acres from County urban to City C
3. First reading of an ordinance rezoning approximately .33 acres

- F. First reading of an ordinance accepting a utility easement from Middlesex LLC for property on Thomas Avenue to allow installation of a water main

G. Renovation of Vista Pak Building

**6. CITY ATTORNEY ITEMS:**

**7. CITY MANAGER ITEMS:**

- A. Approve Ten-Year Capital Improvement Plan for Fiscal Years 2004-2014

**8. ROLL CALL:**

**9. ADJOURN:** Motion, second, vote

**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.**

F.S.S. 286.0105 “If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” The City of Leesburg does not provide this verbatim record.

AGENDA 040524

5/24/2004 11:12 AM